



Commonwealth of Virginia
Virginia Department of Criminal Justice Services

**Coronavirus Emergency Supplemental Funding (CESF) Grant Program:
SEMI-ANNUAL NARRATIVE REPORT**

Grant Number: 20-A5111CE20

Locality/Organization Name: Town of Shenandoah

Name of Person Completing Report: Cynthia M. Breeden

Contact Information (phone & email): 540-652-8164 ext 7 treasurer@townofshenandoah.com

Reporting Period:

Semi-annual #1 (January 20 – June 30, 2020) x Semi-annual #2 (July 1-December 31, 2020)

Brief Project Description: The Town of Shenandoah Police Department needed to hire a 5th Police Officer to help prevent, prepare for, and respond to the COVID-19 Pandemic.

INFORMATION & INSTRUCTIONS:

- This form seeks narrative information about the **Coronavirus Emergency Supplemental Funding (CESF)** grant project during the preceding reporting period as marked above.
- This form is to be completed and uploaded to the Virginia Department of Criminal Justice Services (DCJS) Grants Management Information System ([GMIS](#)) on or before the 15th day following the close of the quarter (July 15th and January 15th).
- Report only on **Coronavirus Emergency Supplemental Funding (CESF)** grant-funded services and activities.
- Limit your responses to approximately 2-3 paragraphs per question.

QUARTERLY NARRATIVE QUESTIONS

1. What were your accomplishments within this reporting period?

The Town of Shenandoah was able to hire a full time 5th police officer starting full-time on July 1, 2020. This officer was able to assist when other officers were off on quarantine. Also, this 5th officer enabled officers to social distance more than they could before. This assisted the Town when other officers had to be off due to sickness or a day vacation, too.

2. What goals were accomplished, as they relate to your grant application?

Part time officers were not utilized as they had been previously due to budget constraints. Also, the police department is called to assist the fire company and rescue squad and having the 5th officer helps with keeping our officers as safe as possible during the COVID-19 Pandemic.

3. What problems/barriers did you encounter, if any, within the reporting period that prevented you from reaching your goals or milestones?

The Town did not encounter problems or barriers in this reporting period.

4. Is there any assistance that DCJS can provide to address any problems/barriers identified in the question above? (Please answer YES or NO. If yes, please explain.)

NO

5. Are you on track to fiscally and programmatically complete your program as outlined in your grant application? (Please answer YES or NO. If no, please explain.)

YES

6. What major activities are planned for the next 6 months?

If allowed, the Town usually has a Memorial Festival and Parade in May. This will depend on the COVID-19 Pandemic. Last year it was cancelled.

7. Based on your knowledge of the criminal justice field, are there any innovative programs/accomplishments that you would like to share with DCJS?

More grant opportunities for small agencies who have budget constraints.